**MINUTES**

**Greater carlton town board MEETING**

**Wednesday 14 August 2024, 17.00**

**Hybrid Meeting (Teams/Richard Herrod Centre)**

**Present:**

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| Board Members (voting) | Sir John Peace CVO CStJ | Chair |
| Candida Brudenell | Retired. Formerly Assistant Chief Fire Officer at Notts Fire & Rescue Service, and Assistant Chief Executive and Corporate Director for Strategy and Resources at Nottingham City Council |
| Cllr John Clarke MBE | Leader of Gedling Borough Council |
| Dawn Edwards | Director, Challenge Consulting and Area Leader for the Federation of Small Businesses |
| Val Green MBE | Founder and Chair, Friends of Gedling Borough Memorial Woodland |
| Nathan Kenney | Director, Mapperley All Stars |
| Paddy Tipping CBE | Non-Exec Director of Notts Healthcare Trust, Chair of East Midlands LIFT Companies, Board Member of Framework, Chair of Notts Community Foundation |
|  | Stella Clarke | Gedling Borough Youth Mayor |
|  | Dr Ian Campbell | Senior Partner, Jubilee Park Medical Partnership |
|  | Cllr Keith Girling | PFH Economic Development and Asset Management, Notts County Council |
|  | Michael Payne MP | MP for Gedling (joined at approximately 6pm) |
|  | John Taylor | Planning and Property Consultant, Entente/Purico Ltd |
| Other Partners: | Joelle Davis | Group Manager Growth, Infrastructure & Development, Notts County Council |
| Peter Gaw | Chief Executive, Inspire |
| Melanie Phythian | Deputy Area Lead, Notts of Cities and Local Growth Unit, MHCLG |
|  | Lynne Sharpe | Associate Director of Estates, Nottingham and Notts NHS Integrated Care Board |
| Gedling Borough Council Observers/  Support: | Mike Hill  Tina Adams  Mike Avery  Nathan Wall  Francesca Whyley  Maria Ziolkowski | Chief Executive  Section 151 Officer  Director of Place  Manager, Economic Growth & Regeneration  Deputy Chief Executive and Monitoring Officer  Legal Services Manager  Executive Assistant (Minute taker) |
|  | Laura Chaplin | Solicitor |
| Mutual Ventures: | Mark Bandalli  Gill Callingham  Sally Dickens | Project Director  Three-Year Investment Plan Lead  Ten-Year Investment Plan |

**Apologies:**

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| Board Members (voting): | Dan Howitt | Office of the Police & Crime Commissioner |
| Board Members (non-voting): | Claire Ward | Mayor, EMCCA |

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| 24.009 | **introduction and apologies** |

Introductions were made and apologies noted.

Laura Chaplin ran through the formal procedure for voting at the meetings, clarifying that it should be clear who is voting and in which way. A clear raising of hands was requested, with those attending remotely using the raise hand button.

Further, regarding approval of the minutes of the previous meeting, only those Board members who attended that meeting should vote; all other Board members should abstain.

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| 24.010 | **minutes of the previous meeting** |

Nathan Kenney suggested the minutes should be amended to reflect that the Lambley Lane site mentioned in 24.006 is not the old school site.

**Decision: The minutes of the previous meeting to be agreed with the suggested amendment.**

For: Candida Brudenell, Cllr John Clarke, Dawn Edwards, Val Green, Nathan Kenney, Sir John Peace, Paddy Tipping

Against: None

Abstentions: Dr Ian Campbell, Stella Clarke, Cllr Keith Girling, John Taylor

Michael Payne MP was not present for the vote.

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| 24.011 | **REVISED TERMS OF REFERENCE (AGREEMENT)** |

Variation of order of business so the item was moved up the agenda with the agreement of the Chair.

Terms were re-circulated for signature.

The revised Terms of Reference were unanimously agreed.

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| 24.012 | **MATTERS ARISING** |

Ratification of decisions taken at meeting on 10 July 2024

It was explained that in accordance with the formal voting procedure a ratification of the items agreed at the last meeting was required.

**Decision: To extend the Greater Carlton Boundary**

For: Candida Brudenell, Cllr John Clarke, Dawn Edwards, Nathan Kenney, Sir John Peace, Paddy Tipping

Against: Val Green

Abstentions: None.

Michael Payne MP was not present for the vote.

The following noted their agreement of the decision regarding the extension of the Greater Carlton Boundary: Dr Ian Campbell, Stella Clarke, Cllr Keith Girling, John Taylor

**Decision: To approve the external advisors and programme support arrangements**

For: Candida Brudenell, Cllr John Clarke, Dawn Edwards, Val Green, Nathan Kenney, Sir John Peace, Paddy Tipping

Against: None

Abstentions: None.

Michael Payne MP was not present for the vote.

The following noted their agreement of the decision to approve the external advisors and programme support arrangements: Dr Ian Campbell, Stella Clarke, Cllr Keith Girling, John Taylor

Board Member Data Hub/Central Data Repository

**Decision: To approve the setting up of a data hub accessible by all Board members**

For: Candida Brudenell, Dr Ian Campbell, Cllr John Clarke, Stella Clarke, Dawn Edwards, Cllr Keith Girling, Val Green, Nathan Kenney, Sir John Peace, John Taylor, Paddy Tipping

Against: None

Abstentions: None.

Noted that Michael Payne MP was not present for the vote.

Communications and marketing planning

Proposed meeting had been postponed and discussions would be considered together with the consultation feedback as an item at the extraordinary meeting to be held on 11 September.

Declarations of Interests

These had all been received. The Chair reminded members of their ongoing duties and responsibilities should conflicts occur with future agenda items. The preference would be for conflicts to be declared in advance of a meeting once the agenda had been circulated. Noted that non-compliance could result in Board members being asked to leave the Board.

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| 24.013 | **LONG TERM PLAN FOR TOWNS – UPDATE INCLUDING SUSPENSION OF DEADLINES AND PROGRAMME** |

Melanie Phythian confirmed the government’s communication that the November deadline had been postponed.

On the subject of more general funding delivery, the government had advised that it “was elected on a manifesto that stressed a partnership approach with local authorities and an intention to stabilise the funding system, moving away from wasteful competition. Local places will rightly be seeking clarity on existing funding commitments. The government is giving full consideration to this matter, including the hard work undertaken on projects to date, and will confirm as soon as possible”.

With specific reference to the Long Term Plan for Towns, it “is committed to empowering local places to tackle national problems. Officials will be in touch in due course with further details on next steps … discussions are ongoing to answer questions such as *will there be any change in the scope of interventions or the funding profile of the programme?* (and) *what does the deadline suspension mean for the future of the programme and funding previously made available to these towns?*”

Unfortunately, there was no timeline on when any further information would be published. The government are aware that town boards had established at pace and partnerships were working well. Some 3-year plans had already been submitted by the first tranche of town boards to show how committed they are

A letter from all impacted town boards was being written to the Under-Secretary of State, Alex Norris MP and it was suggested a further letter go separately from the Greater Carlton Town Board to encourage an early decision and advising of potential consequences of not receiving the funding.

Mike Hill confirmed the Council remained wholly committed subject to the remaining funding being honoured. The Council has already committed funds in excess of the £50k that had been received. Gedling Borough Council would not be able to step in to fund the £20m should it not be delivered.

Cllr Girling stated that should the funding not be made available then it might be possible for some of the projects to be delivered via other funding streams.

**Decision: Is the Board supportive in principle for a letter to go from the Chair to the minister?**

For: Candida Brudenell, Dr Ian Campbell, Cllr John Clarke, Stella Clarke, Dawn Edwards, Cllr Keith Girling, Val Green, Nathan Kenney, Sir John Peace, John Taylor, Paddy Tipping

Against: None

Abstentions: None.

\* Michael Payne MP joined the meeting shortly after the vote.

Michael Payne stated this would be critical investment for the borough and Greater Carlton area. However, there was a possibility that when the funding was announced, it might not have potentially been available. Notwithstanding the financial position, he will be pushing for this programme to continue. The crux of the argument will be about economic growth.

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| 24.014 | **GREATER CARLTON – 10-YEAR VISION** |

Consultation Update

Mutual Ventures presented what progress had been made to date. Noted there was a lack of engagement with the consultation for the 75+ and 15-24 age groups. Stella Clarke advised that the Youth Council suggested going through schools to consult with 15–18-year-olds as they have a well-established process for securing consent. TikTok and Instagram were also suggested.

Main Themes

Mutual Ventures had reverse engineered data in lieu of receiving the data pack. Melanie Phythian advised her team had been pushing for the packs but had received no indication of when they might be available.

The Chair believed this to be a powerful tool to show what assets there are and how they contribute to making it a great place to live and to have a family.

It was felt that what had been established so far was a good starting point and it would be good to see how these findings triangulate with the consultation feedback.

Cllr Girling pointed the team to the Visit Nottingham/Nottinghamshire site, the County Council’s Visitor Economy Strategy and a piece of work the County Council had done on the River Trent to draw information from.

**Action: Gedling officers to provide Board members with a list of the special interest groups that had been consulted.**

**Action: Mutual Ventures and Gedling Officers to look into more detail on how fast-food provision impacts public health. Also determine how many vape shops are in the borough.**

**Action: Gedling officers to check the list provided by the Parks Officer to ensure parks that don’t have a Friends of Group are not missed.**

**Action: Mutual Ventures to ensure the Council’s Strategic Review of Leisure Facilities had been included.**

**Action: Mutual Ventures and Gedling officers to look into what data is available around the amount of young people who are not in employment or further education.**

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| 24.015 | **town board meeting and decision planner** |

Mark clarified the function of the next few meetings which Board members found useful.

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| 24.016 | **any other business** |

Dates of meetings

The Chair confirmed officers will offer hybrid meetings going forward as requested by Michael Payne to try to ensure his attendance, especially when parliament is sitting.

Michael stated he wanted to be as helpful as possible to the Board and thanked everyone for their participation and passion for the area. He advised that he had communicated to the Minister how important the funding is to Gedling.

Board Membership

Cllr Girling wondered about including third sector members. Also, the Canal and River Trust and/or Trentlink with regard to specific opportunities around the river.

Meeting ended at 7.00pm.

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